

## Notes from 2018 Assignor in-service clinics

We discussed identifying the skill level of referees for assignment as well as developing them.

Identifying skill level of referees ideas:

1. Use feedback from coaches.
2. Assignor visit the field to observe referee themselves.
3. Networking with peer assignors and get input.
4. Conduct a preseason clinic to include field work.

Developing referees ideas:

1. Use senior referees to be mentors (some are paid additionally to do so)
  - a. Attend and observe (volunteer or paid a fee)
  - b. Assigned as 4<sup>th</sup> or AR official (paid a higher fee)
  - c. Ask senior referees to shadow new ARs (paid)
2. Request a Mentor from CSRP ( [mentor@ctreferee.net](mailto:mentor@ctreferee.net) )

Assigning Method:

1. Communicate for availability
  - a. E-mail between referees and assignor
  - b. Google doc or Excel forms allowing referees to “self assign” showing availability.
  - c. Complete availability within Central Assign.
2. Assigning process
  - a. Assign two or more weeks in advance
  - b. Assign week before (Sun, Mon...), Assign mid week - after getting feedback
  - c. Re-Assign late in the week due to turnbacks and rejections.
  - d. Establish list of Referees that are willing to fill in when necessary.
  - e. Avoid Conflict of Interest Assignments (guidance).
    - i. Familial relations between team and official
    - ii. Club board member participation in club league matches
    - iii. Assignor or family member (unless emergency)
  - f. Assign referees to a variety of teams to avoid over familiarity with players/coaches.

Game Cancellations:

1. Reasons for cancellation
  - a. Town may close the fields due to weather conditions
  - b. Teams may deem the field not safe for play
  - c. Referee team may deem the field not safe for play

2. One of the teams may not be available to play (forfeit or date change)
  - a. Method of notification
  - b. Contact number that referees can call for status of the fields
  - c. Assignor calls/emails/texts
  - d. Website notice usually by the club.
3. Referee pay when game cancelled? There are a variety of answers on this, especially for weather cancellations.
  - a. If referees showed up to field but game cancelled and not notified... pay full fee.
  - b. Weather cancellation payment policies: no consistency throughout the state.
    - i. Within 72 hrs of kick off – pay,
    - ii. Within 24 hrs of kick off – pay,
    - iii. Within 2 hrs of kick off – pay full or 1/2,
    - iv. Game cancelled before 8am – no pay
    - v. Game cancelled – no pay
  - c. One particular club has taken the stand that if the goals are not anchored and the game cannot be played, the referees get paid double (2X). Incentive to the referees to check the goals, I guess.

#### Preseason Meeting:

1. Several assignors mentioned the value of performing a preseason meeting.
2. Meeting content varies but include the following:
  - a. Expectations regarding uniform, behavior, game management, reporting games
  - b. Assigning process and communication
  - c. Dealing with problem coaches/players/spectators, and injuries
  - d. Mentoring opportunities
  - e. Pay scale for games/positions
  - f. Rules of competition - PDI
  - g. Overview of some of the LOTG:
    - i. Handball
    - ii. Offside
  - h. Referee/AR signals

#### Misc. Notes from attendees:

Ed Espinal created an instructional guide to working with Central Assign that any and all Assignors should forward to their referees (whether or not they use it or not). Central Assign is by far the fastest most efficient method of reporting a game incident and getting it to the appropriate authorities. It is the referees responsibility to report game incidents, not the assignor, not the club president, and certainly not the coaches. Here is the link: <http://leagueathletics.com/Page.asp?n=76502&org=M.M.M.M.WHGSL.ORG>

Scroll down until you get to this red text, which is a hyperlink... very helpful.

**Hall or Conard district:  
Years of experience:**

Starting spring 2016, all USSF referees are required to fill out a game report for each of your game assignments. In order to complete this, you need to log into CSRP's Central Assign website. Username and password are the as you use to log into the CSRP website.

**Directions to how to fill out WHGSL girls travel game report on CSRP's Central Assign website: [download instructions, click here.](#)**

Once you get your game assignment, each of you needs to accept it. If decline your game assignment, you need to email your referee assignor and explain.

All your game assignments can be viewed of the referee portal. Visit our home page then **Official Area**. If you forgot your password go to **Forgot my Account** and select the "forgot" button. Anyone under 18 years of age who wants to update their



Requested materials from the attendees:

I received referee pay schedules from several clubs and will put that together in a single excel file and forward to the assignors.

Thank you everyone for your participation.

Special thanks to the Terry Mahar, Kathy Derken, Bob Tedford, and Sue Benko (even though we didn't use New Caanan) for taking the time and effort to arrange for a meeting place.

Thank also to Eric Baughman, Krista Gloden, Carm D'Urso, Angela Candelora, Ed Espinal and Heather Iannone for the information provided on preseason referee meetings and pay scales.